

**Minutes of the Special Meeting of the  
Bob Forrest Youth Sports Complex Advisory Board  
Held at Bob Forrest Youth Sports Complex  
Complex Conference Room  
3213 W Lea  
Wednesday May 14, 2014**

**Voting Members Present:**

J.R. Doporto	Chair Person
Eddie Rodriguez	Member
Wes Carter	Member
Allen Kilgore	Member
John Angelis	Vice-Chair Person

**Voting Members Absent:**

Mickey Miller	Member
Tom Hollis	Member

**Board Secretary Present:**

John Lowe	Sports & Recreation Superintendent
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**Others Present:**

Dina Navarrette	City of Carlsbad, Assistant Sports & Rec. Coordinator
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**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF QUORUM**

Roll call of those present was taken at 4:08 p.m. by J.R. Doporto. It was determined that a quorum was present.

**2. APPROVAL OF THE AGENDA**

The motion was made by Wes Carter and seconded by Eddie Rodriguez to approve the agenda of the May 14<sup>th</sup>, 2014 meeting. The vote was as follows:

Yes – Allen Kilgore, Wes Carter, Eddie Rodriguez, J.R. Doporto, John Angelis

No - None

Absent – Mickey Miller, Tom Hollis

**3. APPROVAL OF THE March 12<sup>TH</sup>, 2014 REGULAR MEETING MINUTES**

The motion was made by Wes Carter to approve and seconded by Eddie Rodriguez to approve the minutes of the March 12<sup>th</sup>, 2014 meeting minutes. The vote was as follows:

Yes – Allen Kilgore, Wes Carter, Eddie Rodriguez, J.R. Doporto, John Angelis

No - None

Absent – Mickey Miller, Tom Hollis

#### **4. UPDATE AND DISCUSSION ON BFYSC BASEBALL EXPANSION PROJECT**

John Lowe informs the board that the City Council approved the Advertise to Bid at their April 22, 2014 meeting. Smith engineering then put the project out to bid on April 27, 2014. The opening date for bids is May 20, 2014 at 2:00pm. Base Bid includes two Championship Little League with the PeeWee field included as alternate to prevent having to rebid the entire project in the event the all three fields come in over budget. Finally a meeting has been scheduled with AK Sales on May 21<sup>st</sup> to discuss all of the items they will be providing which include the synthetic grass, stadium seating, netting for the backstops etc.

#### **5. UPDATE AND DISCUSSION ON BFYSC CONCESSION STAND UPGRADES**

John Lowe informs the board that the bid came in over budget again however other monies within the Sports Complex budget were reallocated to cover the deficit. WW Construction received a notice to proceed on May 2, 2014. A pre-construction meeting was held to discuss work schedules. The notice to proceed took place during the recreational season of softball & baseball therefore Brad Nesser of NPSR and all those in attendance at the pre-construction meeting were provided a master calendar for the remainder of the recreational seasons in order determine the best date to begin the project. It was determined after review of the scheduled events at each location that the softball and soccer concessions would be completed first. Construction at the baseball concession will start after the scheduled Little League State Tournament in July. Brad requested submittals for all equipment and materials from WW Construction and their sub- contractors. Eddie Rodriguez asks if the staging/storage of all of the equipment/appliances has been planned for. John responds that storage arrangements currently are being worked out by Brad Nesser and WW Construction. In addition Becky Thompson had asked if the freezers could be installed during the current summer league schedule. Brad Nesser is working with WW Construction on getting the freezers shipped separate from all of the project equipment. There will be an additional cost to the city for the separate shipping.

#### **6. UPDATE ON BFYSC SCHEDULED SPORTS ACTIVITIES**

John Lowe informs the board that baseball and softball are continuing their recreational leagues thru June 15, 2014. The complex could possibly host the District 6 Little League baseball tournament. That determination will be made after a scheduled meeting with Little League officials later in the month. The complex is scheduled to host the State Little League Tournament on July 18-26, 2014. Discussions are ongoing with a group interested in a fall baseball league. They have submitted paperwork to city for a league services contract. The sports complex staff sent out an e-mail to Troy Grant, the head Little League District Administrator with the information regarding the blocks of rooms secured for the State Tournament as well as information on local amenities for those attending the tournament. John closes discussion by informing the board that per the mayor's request additional handicap parking will be added to the baseball and softball parking areas.

#### **7. DISCUSS THE COMPLETION OF ORIGINAL SPORTS COMPLEX PLANS**

John Lowe goes over the existing drawing (attachment A) of the complex that includes all current suggested facility improvements. He asks the board to continue to study the plan and make additional recommendation at the next board meeting.

## 8. BFYSC CURRENT PROJECTS UPDATES

John Lowe informs the board that the sod project in softball is completed. The baseball sod project will be completed on June 13, 2014. Enclosed bulletin boards have been installed on each concession stand wall, as well as a menu board for the concessionaire. Asphalt parking lot in front of the sports complex office was completed by Constructors. Striping will be planned in the near future. J.R. Doporto recommends more non-smoking signs and asks the board to address the e-cigarettes. J.R. mentions that the city council has discussed an ordinance which includes the e-cigarettes. The consensus of the board is to wait and see what the City Council decides before making a change to the facility use regulations. John informs the board that he is trying a new organic fertilizer. Organic Technology applied organic fertilizer (foliar spray & custom blended organic material) on soccer fields 1 & 2. He will update the board at next month's meeting on the results of the product.

## 9. DISCUSS AMENDED ORDINANCE 2012-2013 (AUTOMATIC BOARD AND COMMISSION MEMBER RESIGNATIONS FOR EXCESSIVE ABSENCES)

John Lowe informs the board that the City Clerk asked that we include this item on the agenda. The mayor is the final say of when a board member will terminate from a board and when the notices will be sent. John distributes a copy to each board member and asks for comments or questions.

## 10. ANNOUNCE NEXT MEETING DATE

Chairperson J.R. Doporto announces the next meeting for the June 11<sup>th</sup>, 2014 at 4:00pm

## 11. ADJOURNMENT

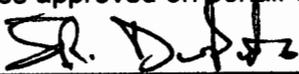
The motion was made at 5:15 PM by Wes Carter and seconded by J.R. Doporto to adjourn. The vote was as follows:

Yes – Allen Kilgore, Wes Carter, Eddie Rodriguez, J.R. Doporto, John Angelis

No - None

Absent – Mickey Miller, Tom Hollis

Minutes approved on behalf of the Bob Forrest Youth Sports Complex Advisory Board:

  
\_\_\_\_\_  
J.R. Doporto, Chair Person

6/10/2014  
\_\_\_\_\_  
Date